

IDAR

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Auto Rental Supplemental Application - Short Form

ATTACHED TO STATE SPECIFIC ACORD 137

System Sales Representative: NORTHLAND

Expiration/Renewal Date: _____

Referral Source: _____

Date quote is needed by: _____

Section 1 - Current Business Information

Business Name:	_____		
dba Name:	_____		
Owner's Name:	_____		
Mailing Address:	_____		
City, State, Zip:	_____		
Phone Number:	Fax Number:	_____	
Contact name:	Year Current Business was Established:	_____	
Federal ID #:	_____		

Type of Business: Individual Corporation Partnership LLC Other:

Email Address:
Proposed Rental Car Business Name:

Owners, Officers and Managers: (At least one required. Attach additional sheets if needed)

Full Name	Title	Years		
		with firm	% Own	Active?

List Location(s) & Address	City	State	Zip code	# Cars for up coming year
1. _____				
2. _____				

Attach separate sheet for additional locations.

Do you plan to open any additional locations within 12 months? Yes No

If yes, where & when: _____

Business Operations (Indicate percentage of each in relation to the total operation)

% New Car Sales	% Repossessions	% Gasoline Sales
% Used Car Sales	% Auto Leasing / RTO	% Propane Sales
% Consignment Sales	% Truck Rental	% Mini - Mart Operation
% Auto Body Work	% Towing Service	% Auto Rental
% Auto Repair Work	% Auto Parts Sales	% Tire Sales:
% Vehicle Storage Lot	% Park & Fly Operations	% Trailer Sales

Are there any other business names/entities/corporations or interests not listed above? Yes No

If yes, please list them and explain: _____

Do you have any business insurance currently in force?

Yes

No

If yes, complete below.

Type

Company

Liability Limit

Expiration Date

Do you have any other fleet operations insured elsewhere?

Yes

No

If yes please list then explain: _____

Have you ever owned / operated a rental agency?

Yes

No

If yes, please list companies and explain: _____

Section 2 - Counter Procedures

Will you use the system rental agreement?

Yes

No

If no, the rental agreement must be attached.

Will additional renters always be listed on the rental agreement?

Yes

No

Will additional renters be qualified the same as the primary renter?

Yes

No

I have received the SYSTEM counter procedure guidelines and I agree to adhere to the guidelines with exception of the following: _____



I agree to follow the SYSTEM counter procedures without any exceptions.

X

X

X

Signature

Title

Date

Section 3a - Types of Rentals

Business: _____ %

Insurance Replacement: _____ %

Pleasure: _____ %

Military: _____ %

Section 3b - Payment Method

Cash: %

Credit Card: %

Section 4 - Fleet Profile

Number of Vehicles to Start

(at least one required)

Private Passenger _____ %

Mini-vans _____ %

Trucks _____ %

Exotic/High value _____ %

15 Pass Vans _____ %

Service Vehs _____ %

Pick-ups _____ %

Cargo Vans _____ %

Shuttles _____ %

Other (specify) _____ %

Section 6 - Autos Not Available for Rent

Will any rental autos be used personally by officers, employees, friends or family?

Yes

No

Will employees use their own autos for business use?

Yes

No

Is there any transportation of customers to or from rental locations?

Yes

No

Is there any towing or transportation of rental units?

Yes

No

Is there any lending of vehicles to other rental operations?

Yes

No

Is there any one - way rentals?

Yes

No

Please explain any Yes answers: _____

Section 7 - Vehicle Maintenance Procedures

What maintenance procedures are in place on the vehicles? _____

What repairs, if any, will the insured do on their vehicles? _____

Section 8 - Statements

Have you ever declared bankruptcy? Yes No If yes, please explain. _____

This application may not be used to bind coverage and no coverage commences:

Completion of this application by a prospective insurance buyer is for the purpose of transmitting information only. Any agreement or contract binding insurance coverage must be done on a separate document. Coverage will commence only upon the effective date of a separate contract binding insurance coverage issued by an agent authorized by the company.

Signature: I declare to the best of my knowledge that all statements herein are true and no material facts have been suppressed or misstated. I am also aware that my operation may be inspected by the insurance company. In addition I authorize any prior insurance carrier to release underwriting and claim information to GMI for the purposes of qualifying my business for the coverages requested.

X

Applicant's Name - Please Print

X

Applicant's Signature Title

X

Producer's Signature

X

Date

IDAR RECOMMENDED COUNTER PROCEDURES

1. ALL Rental Drivers MUST:

- be physically present at time of rental
- have a valid and current US driver's license
- be 21 years of age or older
- provide proof of current auto liability insurance
- have their own credit card
- sign the rental agreement

*Always verify your renter's insurance coverage! Check coverage for length of time of rental. It will take less than a minute to verify and may save you an expensive claim! **CALL!**

*Verify that the Credit Card is in the renter's name and **NOT** a parent, relative or friend's name.

*Cash Rentals/Personal Checks are very high-risk and **NOT** recommended; unless it is someone you know and trust.

2. PHOTOCOPY all of the following for each driver on the contract:

- Driver's license, insurance card & credit card

Attach this information to your copy of the rental agreement.

3. IT'S YOUR VEHICLE - BE NOSY!

Ask questions about your renter's intentions:

- where they are going? - vehicle used for?
- how long is vehicle needed? - who else will drive vehicle?

4. BUSINESS AND ORGANIZATION RENTALS: Use RENTERS' insurance information, NOT the business or organization's insurance.

5. Over 30 day Rental: renter must return to sign a new rental agreement. This gives you a chance to check over the vehicle and provide maintenance.

6. Keep a copy of the Auto Insurance ID card in the rental vehicle at all times. Renter should have **Rental Agreement** with them while driving the rental.

7. Clearly post your rental guidelines/expectations and fees:

- (Examples of fees) - Late, Refueling, Clean-up, Smoking, Pet, Damage

8. Be sure that YOUR RENTAL VEHICLE HAS BEEN ADDED TO THE IDAR FLEET LIST AND CONFIRMED by IDAR for insurance coverage purposes.

9. Do a WALK AROUND with renter using the IDAR Vehicle Inspection form. This will eliminate argument about the condition of the vehicle when returned.